



1st4Sport Level 3 Certificate in Managing Sport Volunteers

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What is it?

This qualification develops an understanding of the principles of managing volunteers in sport and enable learners to study both the theoretical and technical aspects of managing sports volunteers

Who is it for?

The qualification primary target group is people working with volunteers in a sporting context operating in a paid/professional capacity or volunteering in a more senior role.

Who supports the qualification?

The qualification is recognised as the industry standard level 3 qualification for managing sports volunteers. It is also recognised by and has the support of a range of providers including FE colleges. This qualification is recognised a suitable qualification as part of the Advanced Apprenticeship in Sport Development.

What is the format of the course?

The course has a flexible delivery model. In order to meet qualification requirements, there are at least five face to face tutored sessions (usually 9-5pm) and virtual tutored sessions to support learners through all aspects of the qualification.

Structure

This qualification consists of four mandatory units.

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Qualification Structure

Learners must successfully achieve the four mandatory units to be awarded the qualification:

Unit title	Unit aim	Guided Learning Hours
Managing Your Role as a Sports Volunteer Manager	Provides learners with the opportunity to promote their knowledge and understanding of: <ul style="list-style-type: none">• managing own and others time and workload• own role in managing organisational change• personal development planning• networking• leadership and management of volunteers.	18
Managing Sports Volunteers	Provides learners with the opportunity to promote their knowledge and understanding of: <ul style="list-style-type: none">• inducting and deploying volunteers• managing challenges and conflict• creative thinking• team formation and development• managing the development of volunteers.	25
Managing Resources in Support of Sports Volunteers	Provides learners with the opportunity to promote their knowledge and understanding of: <ul style="list-style-type: none">• monitoring and evaluation• financial aspects of managing a project• risk assessment and insurance• policies and procedures.	20
Managing a Sports Volunteers Community	Provides learners with the opportunity to promote their knowledge and understanding of: <ul style="list-style-type: none">• equity and diversity• Investing in Volunteers standard• analysing volunteer involvement in own organisation.	12

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Learner eligibility

Prior to registration learners are required to:

- be accurately identified
- be at least 16 years of age
- be able to communicate effectively in English (this includes listening, speaking, reading and writing).

What future education could this qualification lead to?

This qualification may lead to further learning or training in the area of sports volunteering. This is likely to be in a non-regulated, continued professional development (CPD) context. The skills and knowledge developed through this qualification may also be used to enable learners to progress to other industry-relevant qualifications in coaching, activity leadership, supporting Physical Education in schools sport and sports development.

What future employment could this qualification lead to?

This may lead to employment, paid or voluntary, in a role managing sports volunteers.

Assessment

Learners must complete a series of written tasks or provide evidence that all assessment criteria has been met.

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What is the registration period?

Learners have a 3 year registration period to complete this qualification.

What is the value of completing this qualification?

This is an ideal opportunity for learners to become formally recognised for their experience in managing volunteers.

Is a qualification the only option?

Should the full qualification not be feasible (in terms of cost, learning hours required), we can always deliver the elements of the content as a bespoke continual professional development. This could then be used as a recognition of prior learning in the future.

Contact us

Please contact us for further information:



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